



Illinois State Council
Knights of Columbus
<http://www.illinoisknights.org>

STATE ADVOCATE

Ted Stites
138 Hodgens Mill Lane
O'Fallon, IL 62269-6623
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January 1, 2012

**RESOLUTIONS FOR THE 2012 ILLINOIS KNIGHTS OF COLUMBUS
STATE CONVENTION**

Purpose: Resolutions are a formal statement or opinion that members, through their council's, can express and present matters of importance to delegates at convention for their consensus and action. Council leaders have a responsibility to inform their members of this right of opportunity. Please encourage members to use this right of expression. Please consider this letter as a reminder about this important communication process. Also, please use this letter as a means of information about following guidelines on resolutions set forth by the Illinois State Council Knights of Columbus by-laws.

Timely Handling: Illinois State Council By-Laws, Article X provides:

“Councils must forward resolutions to the State Deputy at least thirty-five (35) days in advance of the State Council meeting”

The 2012 State Convention will be held May 4-6, 2012. The submission deadline for resolutions to be considered at the 2012 convention is **Friday, March 30, 2012**.

The State Advocate on behalf of the State Deputy coordinates handling resolutions for the State Council. We would appreciate if councils would mail resolutions by **March 1, 2011**, to allow time for processing and distribution to the Resolutions Committee who will meet prior to the convention to **recommend** action on the resolutions.

NOTE: All resolutions must be sent as hard copy. These should be mailed to:

Ted Stites
138 Hodgens Mill Ln.
O'Fallon, IL 62269-6623

Resolutions postmarked after March 30, 2012, will not be accepted.

To assist in the processing of resolutions, an electronic version is also appreciated and can be sent to tstiteskc@charter.net. However, an emailed version will not be accepted as the official version. The hard copy must be received via USPS according to the instructions and date noted above.

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Guidelines: The following steps are a suggested approach for your consideration regarding resolution(s). Also, you may want to use these steps as a checklist before submitting anything for final consideration. **NOTE:** Only councils may submit resolutions. Resolutions will not be accepted from 4th Degree assemblies, Squires circles, or Ladies' Auxiliaries

1. Inform your members about the resolution process and seek their input on what they may wish to be brought before the State Convention. These can be matters to express an opinion or for some specific action.
2. Prepare the resolution in writing and according to requirements given in the Illinois State Council By-Laws. The text of the resolution should contain several “**whereas**” paragraphs stating the facts or conditions that already exist. The last paragraph “**Therefore, Be It Resolved**” should contain the statement on what the council wants approved. Be specific! A sample resolution is attached.
3. Make sure all of your members know of the resolution(s) so that they can vote on it. Once council action is taken, the resolution should be certified by the Recording Secretary and the Grand Knight **with the council seal affixed.**
4. Mail the resolution to the Office of the State Advocate to the address given and **be sure that your resolution is POST-MARKED by the deadline.**

Illinois State Council By-Laws, Article X (printed in your directory)
SECTION 1: RESOLUTIONS IN WRITING: REFERENCE.

All resolutions, petitions recommendations of changes, amendments to laws, requests for funds requiring an appropriation from the treasury of the Illinois State Council, or requiring a collection from or subscription by member of the Order, etc., shall be submitted in writing and certified to by the Recording Secretary and Grand Knight, with council seal affixed.

Resolutions shall be referred without reading or debate to the Committee on Resolutions. Delegates Councils must forward resolutions to the State Deputy at least 35 days in advance of the Illinois State Council meeting. All such resolutions shall be referred by the State Deputy to the Committee on Resolutions within ten days thereafter. The Committee on Resolutions shall convene to review such resolutions and authorized for immediate dissemination all such proposed resolutions to all local councils by the Executive Secretary State Office. Resolutions pertaining to the fiscal budget or other current affairs arising within said 35 day period are excluded from said limitations period and dissemination contingencies.

Contact: If you require assistance or have questions regarding submission of a resolution, please contact me at 618-632-2644 or email at tstiteskc@charter.net

Vivat Jesus!

Ted Stites
State Advocate

SAMPLE RESOLUTION

SUBJECT: CAUSE FOR THE BEATIFICATION OF FATHER MICHAEL J MCGIVNEY

WHEREAS, The Supreme Council of the Knights of Columbus is pursuing the possibilities for initiating a Cause for the Beatification of the Founder of the Knights of Columbus, Father Michael J. McGivney; and, [facts]

WHEREAS, The life and work of the Founder of the Knights of Columbus, Michael J. McGivney, has been a marvelous inspiration, and his concept of the Order has grown in over a century to such magnitude that the Order is now the largest Catholic organization in the world with over 1,700,000 Catholic gentlemen in the United States, Canada, Mexico, Philippines, Puerto Rico, Dominican Republic, and several other countries devoting millions of hours annually in personal service to charitable and benevolent activities; now, [more facts and conditions]

THEREFORE, BE IT RESOLVED, That the membership of the _____ Council # _____ does hereby support the Supreme Council in the Cause and pledge our prayers to determine God's will for the Beatification of this great and noble priest; and, [what the council wants approved]

BE IT FURTHER RESOLVED, That upon adoption, a copy of this resolution be sent to ... [Illinois State Council for adoption at the State Convention on May 23-25, 2008, or additional action the council wants approved]

SUBMITTED BY: Council Name & Number

SIGNATURES _____

COUNCIL SEAL

Grand Knight

Recording Secretary

SAMPLE RESOLUTION

One Family Under God